Information Security Policy Statement

The purpose of this information security policy statement is to establish the principles, guidelines and responsibilities for safeguarding Adler and Allan's information assets from unauthorized access, disclosure, alteration, or destructions.

Adler and Allan is committed to maintaining the highest standards of information security to protect the confidentiality, integrity, and availability of all information assets, whether in electronic, paper, or other formats. We recognise the importance of safeguarding sensitive information to:

- Protect our clients' and stakeholders' privacy and sensitive data
- Ensure the continuity of our business operations
- Comply with legal and regulatory requirements
- Uphold our reputation and trustworthiness in the marketplace.

This policy applies to all employees, contractors, vendors, and other individuals or entities with access to Adler and Allan's information assets, systems, and facilities. The Group is currently certified to ISO/IEC 27001:2013, Cyber Essentials (CES) and complies with PCI DSS.

Adler and Allan's objectives are to:

- Retain ISO/IEC 27001:2013, Cyber essentials and PCI DSS Certification
- Information security awareness training to be completed by all staff annually.
- Comply with all Legislations and regulations related to information security.
- Improve physical security in the group - CCTV, Access Control systems and Visitor Management procedures.
- Identify and reduce risk relating to the use of third parties.

The information security officer is responsible for overseeing the implementation and enforcement of this policy. Management will provide the necessary resources and support to maintain effective information security practices.

This policy will be reviewed and updated regularly to ensure its effectiveness and relevance in addressing emerging threats and changes in the organisation's environment. For questions, concerns, or reporting security incidents related to this policy, please contact the Information Security Officer and IT Support.

Stephen Unwin
Group Operations Director